

HOW TO PRINT A LICENSE

BEFORE ATTEMPTING TO OPEN A PRINTABLE WALLET CARD AND LICENSE CERTIFICATE, BE SURE TO SET YOUR POP-UP BLOCKER TO ALLOW THE HBLB SITE - alhobv7prod.glsuite.us

OR TURN OFF YOUR POP-UP BLOCKER TO PRINT LICENSE

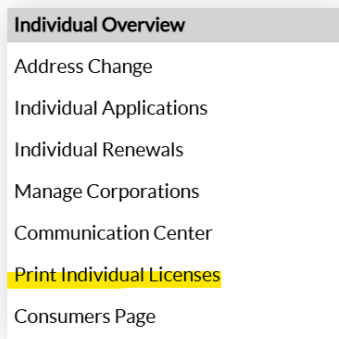
NOTE: Only one attempt is provided to access the printable wallet card and license certificate. The Board suggests saving the document before printing.

If the document does not open due to a pop-up blocker, you must contact the Board to have the document reset. 1-800-304-0853 or information@hblb.alabama.gov

Please include license number with all communications.

For an Individual License

1. From the menu of the Individual Overview Page, select *Print Individual License*:



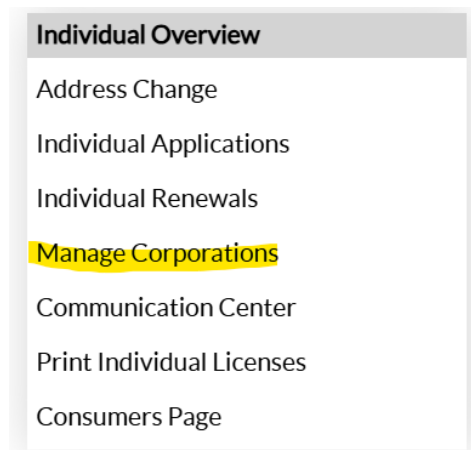
2. From the grid that displays, select *Open* to the left of the license you wish to print

A screenshot of the Alabama Home Builders Licensure Board website. The header includes the state seal and the text "STATE OF ALABAMA HOME BUILDERS LICENSURE BOARD". A "My Account" dropdown menu is in the top right. Below the header, there is a user profile section with a person icon, the name "Another Test", and a "Results" link. A sidebar menu on the left is identical to the one in the previous image, with "Print Individual Licenses" highlighted. The main content area features a table with two rows of license information. The first row has an "Open" link, license number "000000000003", license type "Home Builder License", and expiration date "12/31/2025". The second row has an "Open" link (highlighted with a yellow background), license number "000000000003", license type "Home Builder License", and expiration date "12/31/2026" (highlighted with a yellow background). To the right of the table, there is a red text box stating: "You have printed a maximum of one License. If you have questions, please contact the Alabama Home Builders Licensure Board via 334-242-2230." Below the table, there is a message: "You are allowed to print a maximum of one License."

3. A PDF document will open that may be saved to your computer and printed.

For a Corporate License

1. From the menu of the Individual Overview Page, select *Manage Corporation*:



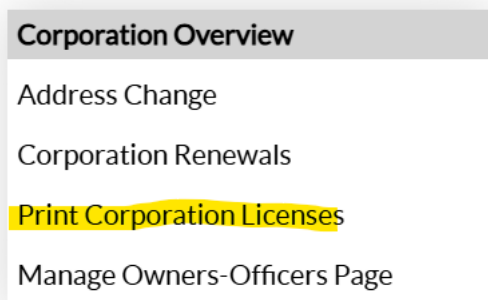
2. From the grid that opens, select the *Manage Corporation* to the left of the license you wish to print

The screenshot shows the Alabama Home Builders Licenseure Board dashboard. At the top is the logo and "STATE OF ALABAMA HOME BUILDERS LICENSEURE BOARD". On the right is a "My Account" button. On the left is a user profile for "Another Test" with a redacted name. Below the profile is a sidebar menu with "Manage Corporations" highlighted. The main content area contains a table of corporations to manage.

	Corporation Name	File ID#	License	License Status
Manage Corporation	Test Roofers, Inc.	000000000202	Roofing License	Ratify Renewal
Manage Corporation	_Test Talk to Ted, LLC	000000000052	Home Builder License	Ratify Renewal
Manage Corporation	_Test BRC, Inc.	000000000022	Home Builder License	Ratify Renewal

Below the table is a pagination bar showing "1 of 1" items per page, with "1 - 3 of 3 items" displayed.

3. From the menu of the Corporate Overview Page, select *Print Corporation Licenses*



4. From the grid that displays, select [Open](#) to the left of the license you wish to print

The screenshot shows the Alabama Home Builders Licensure Board website. The header features the state seal and the board's name. A 'My Account' button is in the top right. The main content area shows search results for 'Test Roofers, Inc.' with a table of licenses. A sidebar on the left contains navigation links, with 'Print Corporation Licenses' highlighted. The footer includes links to Home, Contact Us, and Disclaimer, as well as social media links and office hours.

STATE OF ALABAMA
HOME BUILDERS
LICENSURE BOARD

My Account

Test Roofers, Inc. Results

Corporation Overview
Address Change
Corporation Renewals
Print Corporation Licenses
Manage Owners-Officers Page

	License #	License Type	Expiration Date	Validation Messages
Open	000000000202	Roofing License	12/31/2025	You are allowed to print a maximum of one License.
Open	000000000202	Roofing License	12/31/2026	You are allowed to print a maximum of one License.

Home
Contact Us
Disclaimer

CONNECT WITH US
facebook
instagram
youtube

OFFICE HOURS: MON-FRI
7:30AM-4:30PM
445 Herron Street Montgomery, AL 36104
Office: 334-242-2230 / Fax: 334-263-1397

5. A PDF document will open that may be saved to your computer and printed.