

For HBLB Official Use	e Only	
\$50.00 Fee Received:	□ Check #	□ Money Order
Date Received Stampe	d Here:	

## CONTINUING EDUCATION REQUEST FOR NON-TRADITIONAL APPROVAL

For prompt evaluation and credit determination, this form must be completed in its entirety. A separate form must be submitted for EACH course.

Licensee Name:		License No.			
Name as it appears on license:					
Address:					
Street	City	State	Zip		
Telephone:	Er	nail:			
CONTINUING EDUCATION (	COURSE DESCRIPTION:				
Class Title:					
Location:					
Instructor:					
Instructor contact information:					
Date(s) Class Taken:		Continuing Education Hours:			
Additional Information:					

You must include a copy of <u>all</u> the following information in order to have this request reviewed for approval:

- Program, brochure or other information which provides a description of the course.
- Instructor's credentials or resume.
- Proof that you attended the course.

The completed form and required information should be forwarded to:

Home Builders Licensure Board Attention: Continuing Education 445 Herron Street Montgomery Alabama, 36104 ce@hblb.alabama.gov Fines can be paid by check or credit/debit card. **We accept VISA, MasterCard, and Discover**. If you chose to make payment by credit/debit card, please complete the following and return it to the Board with the signed administrative resolution form.

Credit Card Payment							
Card Number		Expiration	Date	Security Code			
Billing Address	City		State	Zip Code			
Telephone Number	Email						
Printed Name	Signature						