



HOME BUILDERS LICENSURE BOARD

www.hblb.alabama.gov

P.O. Box 303605 • Montgomery, Alabama 36130-3605 / **Overnight Delivery:** 445 Herron Street • Montgomery, Alabama 36104
Telephone (334) 242-2230 / Facsimile (334) 263-1397

EXPIRED ROOFERS LICENSE APPLICATION (INDIVIDUAL)

OFFICE USE ONLY	Check No. _____
(Date Stamp)	Amount Paid _____

INSTRUCTIONS: Please type or print in ink all information. **Copies or facsimile transmissions will not be accepted.** ALL QUESTIONS MUST BE ANSWERED COMPLETELY. Use additional sheets if necessary. Make check, cashier's check, certified check, or money order for **\$300.00** (\$150.00 license fee plus \$150.00 non-refundable application processing fee for an expired license) payable to the Home Builders Licensure Board. The Board does not accept cash or payments by credit card. **All fees must be paid before the application will be processed.**

<p>NOTICE: 1) Submitting false information for the purpose of obtaining a license is a criminal offense and grounds for license denial. 2) Holding an individual license does not allow you to engage in residential construction through an unlicensed corporation, partnership, or limited liability company.</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No I have read and understood the above statements.</p>

SECTION 1: APPLICANT INFORMATION

Full Name _____

Social Security Number _____
(Disclosure mandatory under the Alabama Child Support Reform Act of 1997, Act 97-447, Ala. Code §30-3-194 (1975) to be used for the purposes described therein.)

Previous License Number _____

Year License Expired _____

Mailing Address _____

City _____ County _____ State _____ Zip _____

Business Phone (_____) _____ Cellular Phone (_____) _____

Fax (_____) _____ E-mail Address _____

Physical Street Address _____

City _____ County _____ State _____ Zip _____

List any and all business names/trade names you plan to use to perform residential activity:



If you plan to conduct business as a corporation, partnership or limited liability company (LLC), **DO NOT COMPLETE THIS FORM.** You must contact the licensure division for the appropriate forms.

SECTION 2: APPLICANT BACKGROUND AND BUSINESS HISTORY

IF YOU ANSWER “**YES**” TO ANY OF THE FOLLOWING QUESTIONS, **YOU MUST PROVIDE THE REQUESTED DOCUMENTATION AND A FULL EXPLANATION ON A SEPARATE SHEET OF PAPER.**

- Yes No 1. Since this license was last active, have you pled guilty or nolo contendere, or been convicted of a felony?
- Yes No 2. Since this license was last active, did you or any company of which you were a partner, officer, member, or manager have any professional or business license revoked or suspended in Alabama or any other state, or have an application for any professional or business license denied in Alabama or any other state?
If “**YES**,” provide a copy of the revocation, suspension, or denial order with your written explanation.
- Yes No 3. Do you, or any entity of which you are the Designated Qualifying Representative, have any outstanding disciplinary actions before this Board?
If “**YES**,” provide the name of the homeowner involved: _____
- Yes No 4. Are there any liens for labor or materials filed against any of your work or the work of any company of which you are a partner, officer, member or manager?
If “**YES**,” provide a copy of the lien filing, and the release of lien if the lien has been released, with your explanation.
- Yes No 5. Since this license was last active, have you, or any company of which you were either a partner, officer, member, or manager been identified by this Board as an unlicensed builder?

SECTION 3: BUSINESS-RELATED FINANCIAL INFORMATION

You must submit documentation provided by your insurance agent or surety stating that your roofers bond has been renewed for the current license year. **A credit card receipt or online confirmation receipt is not acceptable.** The new expiration date must be for December 31st of the current license year.

SECTION 4: OATH AND RELEASE FOR INDIVIDUALS

I solemnly swear or affirm that I am the person referred to in this application; that the information provided, and the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge; that the information provided and statements made on all applications continue to be accurate, complete, and true to the best of my knowledge, except as otherwise reported on this application; and further, that if granted a license by the Home Builders Licensure Board, I shall abide by all laws relating to residential home builders and the rules adopted by the Board.

Yes No **I have read and understood the above statement.**

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided in this application.

Yes No **I have read and understood the above statement**

Printed Name of Individual Applicant

Signature of Individual Applicant