HOME BUILDERS
LICENSURE BOARD
www.hblb.alabama.gov
P.O. Box 303605 • Montgomery, Alabama 36130-3605 / **Overnight Delivery:** 445 Herron Street • Montgomery, Alabama 36104
Telephone (334) 242-2230 / **Facsimile** (334) 263-1397

2020 RENEWAL LICENSE APPLICATION
(INDIVIDUALS)

(Date Stamp)	**OFFICE USE ONLY**	License Fee	$ _____
		Late Fee	$ _____
		Total	$ _____
		Check No.	_____

Review the information in the box below. If the information is INCORRECT or the BOX IS EMPTY, please provide the correct contact information in the space below.

IF YOU ARE CONDUCTING BUSINESS AS A CORPORATION, PARTNERSHIP, OR L.L.C., DO NOT COMPLETE THIS FORM. YOU MUST CONTACT THE LICENSURE DIVISION FOR THE APPROPRIATE FORMS.

License File No. _____

List any and all business names/trade names you plan to use to perform residential construction or remodeling:

_____

_____

_____

_____

Mailing Address_____

City _____ County_____ State ____ Zip _____

Business Phone (_____) _____ Cellular Phone (_____) _____

Fax (_____) _____ E-mail Address _____

INSTRUCTIONS: Please type or print in ink all information. Facsimile transmissions will not be accepted. All questions on the front and back of this application must be answered completely. Use additional sheets if necessary. The annual license fee is $250.00. Make check, cashier's check, certified check, or money order payable to the Home Builders Licensure Board. ***Your fee must be paid before your application will be processed.*** **The deadline for renewal applications is November 30, 2019.** A $50.00 late fee must accompany any renewal application postmarked* on or after December 1, 2019. **Your 2019 license expires December 31, 2019.**

NOTICE: Submitting false information for the purpose of obtaining a license is a criminal offense and grounds for license denial. An individual license allows only the individual to engage in residential construction.

The term "postmarked" means postmarked by the U.S. Postal Service, not metered.

(Continued on back)

SECTION 1:

IF YOU ANSWER "YES" TO ANY OF THE FOLLOWING QUESTIONS, YOU MUST PROVIDE THE REQUESTED DOCUMENTATION AND A FULL EXPLANATION ON A SEPARATE SHEET OF PAPER.

Your application ***will not*** be processed until **all required documentation** has been received.

☐ Yes ☐ No **1.** During the past year, have you pled guilty or nolo contendere, or been convicted of a felony?

☐ Yes ☐ No **2.** During the past year, were you or any company of which you were either a partner, officer, member, or manager declared or placed in bankruptcy?

If "YES," indicate in the full explanation whether the bankruptcy was filed under Chapter 7, 11 or 13 of the U.S. Bankruptcy Code.

If the bankruptcy was filed under Chapter 13, provide a schedule of creditors, a payment plan and a history of payments. If the bankruptcy was filed under Chapter 11, provide a reorganization plan. If the bankruptcy was filed under Chapter 7, provide a schedule of creditors.

If the bankruptcy has been discharged, provide a copy of the discharge order.

☐ Yes ☐ No **3.** During the past year, did you, or any company of which you are a partner, officer, member, or manager, have any professional or business license revoked or suspended in Alabama or any other state, or have an application for any professional license or business license denied in Alabama or any other state?

If "YES," provide a copy of the revocation, suspension, or denial order with your written explanation.

☐ Yes ☐ No **4.** Do you, or any entity of which you are the Designated Qualifying Representative, have any outstanding disciplinary actions before this Board?

If "YES," provide the name of the homeowner involved:_____

☐ Yes ☐ No **5.** During the past year, were there any liens for labor or materials filed on any of your work or the work of any company of which you are a partner, officer, member, or manager?

If "YES," provide a copy of the lien filing, and the release of lien if the lien has been released, with your explanation.

SECTION 2: BUSINESS-RELATED FINANCIAL INFORMATION

A credit report must be provided directly to the Board's offices by a credit reporting agency.

Disclosure of Social Security Number for the purpose of obtaining business-related financial and credit information and public records search is voluntary. Disclosure requested under *Ala. Code* § 34-14A-7(a)(4).

SECTION 3: OATH AND RELEASE FOR INDIVIDUALS

I solemnly swear or affirm that I am the person referred to in this application; that the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge; that the statements made on all applications continue to be accurate, complete, and true to the best of my knowledge, except as otherwise reported on this renewal application; and further, that if granted a license renewal by the Home Builders Licensure Board, I shall abide by all laws relating to residential home builders and the rules adopted by the Board.

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided in this application.

_____

Printed Name of Individual Applicant

_____

Signature of Individual Applicant

Social Security Number of Individual Applicant

Provide Last 4 Digits: XXX - XX - _____

(Disclosure mandatory under the Alabama Child Support Reform Act of 1997, Act 97-447, *Ala. Code* § 30-3-194 (1975) to be used for the purposes described therein.)