



# EXPIRED ROOFERS LICENSE APPLICATION (INDIVIDUALS)

P.O. Box 303605 • Montgomery, Alabama 36130-3605 / **Overnight Delivery:** 445 Herron Street • Montgomery, Alabama 36104  
Telephone (334) 242-2230 / Facsimile (334) 263-1397

(Date Stamp)	<b>OFFICE USE ONLY</b>	Check No. _____
		Amount Paid _____

**INSTRUCTIONS:** Please type or print in ink all information. Copies or facsimile transmissions will not be accepted. All questions must be answered completely. Make check, cashier's check, certified check, or money order for \$300.00 (\$150.00 annual license fee plus \$150.00 non-refundable application processing fee for an expired license) payable to the Home Builders Licensure Board. *All fees must be paid before your application can be processed. You must submit the original application - no copies will be accepted.*

### NOTICE:

- 1) Submitting false information for the purpose of obtaining a license is a criminal offense and grounds for license denial.
- 2) Holding an individual license does not allow you to engage in residential construction through an unlicensed corporation, partnership, or limited liability company.

Yes  No **I have read and understood the above statements.**

### SECTION 1: APPLICANT INFORMATION

Full Name \_\_\_\_\_

Previous File Number \_\_\_\_\_ Year License Expired \_\_\_\_\_

Social Security No. \_\_\_\_\_

[Disclosure mandatory under the Alabama Child Support Reform Act of 1997, Act 97-447, Alabama Code Section 30-3-194 (1975) to be used for the purposes described therein.]

**List any and all business names/trade names you plan to use to perform residential construction or remodeling:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_\_) \_\_\_\_\_ Cellular Phone (\_\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

(Continued on back)

Revised 5/19

**SECTION 2: APPLICANT BACKGROUND AND BUSINESS HISTORY**

**IF YOU ANSWER "YES" TO ANY OF THE FOLLOWING QUESTIONS, YOU MUST PROVIDE THE REQUESTED DOCUMENTATION AND A FULL EXPLANATION ON A SEPARATE SHEET OF PAPER.**

- Yes  No 1. Since this license was last active, have you pled guilty or nolo contendere, or been convicted of a felony?
- Yes  No 2. Within the past 7 years, did you or any company of which you were a partner, officer, member, or manager have any professional or business license revoked or suspended in Alabama or any other state, or have an application for any professional or business license denied in Alabama or any other state?

If "YES," provide a copy of the revocation, suspension, or denial order with your written explanation.

- Yes  No 3. Do you, or any entity of which you are the Designated Qualifying Representative, have any outstanding disciplinary actions before this Board?

If "YES," provide the name of the homeowner involved: \_\_\_\_\_

- Yes  No 4. Are there any liens for labor or materials filed on any of your work or the work of any company of which you are a partner, officer, member, or manager?

If "YES," provide a copy of the lien filing, and the release of lien if the lien has been released, with your explanation.

- Yes  No 5. Since this license was last active, have you, or any company of which you were a partner, officer, member, or manager, been identified by this Board as an unlicensed builder?

**SECTION 3: BUSINESS-RELATED FINANCIAL INFORMATION**

You must submit documentation provided by your insurance agent or surety stating that your roofers bond has been renewed for the current license year. A credit card receipt or online confirmation receipt is not acceptable. The new expiration date must be for December 31st of the current license year.

**SECTION 4: OATH AND RELEASE FOR INDIVIDUALS**

I solemnly swear or affirm that I am the person referred to in this application; that the information provided and the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge; that the information provided and the statements made on all applications continue to be accurate, complete, and true to the best of my knowledge, except as otherwise reported on this application; and further, that if granted a license by the Home Builders Licensure Board,

I shall abide by all laws relating to residential home builders and the rules adopted by the Board.

Yes  No **I have read and understood the above statement.**

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided in this application.

Yes  No **I have read and understood the above statement.**

\_\_\_\_\_  
Printed Name of Individual Applicant

\_\_\_\_\_  
Signature of Individual Applicant