



INDIVIDUAL NAME CHANGE FORM

(FOR USE BY INDIVIDUAL LICENSEES ONLY)

P.O. Box 303605 | Montgomery, Alabama 36130-3605 | **Overnight Delivery:** 445 Herron Street | Montgomery, Alabama 36104
Telephone (334) 242-2230 | Facsimile (334) 263-1397

Return completed, signed and notarized form with the attachments requested below to:

Home Builders Licensure Board, 445 Herron Street, Montgomery, AL 36130-3605

ATTACH THE FOLLOWING DOCUMENTS:

- **Legal documentation** showing your new name such as:
 - Marriage Certificate, Divorce Decree, or Legal Name Change Document,
- **and**
- **Current original** Home Builder Licensure Board Certificate and Card.

SECTION 1:

Date: _____ License/File No.: _____

Individual's New Name _____

Individual's Previous Name _____
(As shown on current Home Builders license)

Street Address _____

City _____ County _____ State _____ Zip Code _____

Mailing Address _____

City _____ County _____ State _____ Zip Code _____

Business Telephone () _____ Fax () _____

E-mail _____

SECTION 2: OATH AND RELEASE INDIVIDUALS

I solemnly swear or affirm that I am the person referred to in this document; that the information provided and the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge.

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided herein..

Printed Name of Individual

Signature of Individual

County of _____)

State of _____)

Signed and sworn to before me this _____ day of _____, _____
(Month) (Year)

(Notarial Seal)

Signature – Notary Public _____

My Commission Expires: _____