



HOME BUILDERS
LICENSURE BOARD

www.hblb.alabama.gov

P.O. Box 303605 • Montgomery, Alabama 36130-3605 / **Overnight Delivery:** 445 Herron Street • Montgomery, Alabama 36104
Telephone (334) 242-2230 / Facsimile (334) 263-1397

2019 RENEWAL INACTIVE LICENSE APPLICATION

(INDIVIDUALS)

(Date Stamp)	OFFICE USE ONLY	Check No. _____
		Amount Paid _____
		(No charge for building official)

Review the information in the box below. If the information is **INCORRECT** or the **BOX IS EMPTY**, please provide the correct contact information in the space below.

License File No. _____

Mailing Address _____

City _____ County _____ State ____ Zip _____

Business Phone (_____) _____ Cellular Phone (_____) _____

Fax (_____) _____ E-mail Address _____

INSTRUCTIONS: Please type or print in ink all information. Facsimile transmissions will not be accepted. All questions on the front and back of this application must be answered completely. Use additional sheets if necessary. The annual inactive license fee is \$125.00. Make check, cashier's check, certified check, or money order payable to the Home Builders Licensure Board. **Your fee must be paid before your application will be processed. The deadline for renewal applications is November 30, 2018.** A \$50.00 late fee must accompany any renewal application postmarked on or after December 1, 2018. **Your 2018 license expires December 31, 2018.**

NOTICE: Holding an inactive license does not allow you to engage in any residential construction activity for which a license is required. Inactive licenses must be renewed annually.

(Continued on back)

SECTION 1: BUILDING OFFICIALS

(To be completed by Building Officials only. You must mark either A or B.)

I am a Building Official or Building Inspector.

I am an employee of _____ jurisdiction.

ATTACH PROOF OF EMPLOYMENT AS A BUILDING OFFICIAL OR BUILDING INSPECTOR.

By virtue of employment, I am exempt or prohibited from holding a license;

— AND —

A I currently hold the following S.B.C.C.I. or I.C.C. certification: **ATTACH A COPY OF CERTIFICATE:**

- Certified/Chief Building Official
- Building Inspector
- Deputy Building Official
- Residential Building Inspector
- Property Maintenance and Housing Inspector
- Housing Inspector
- Plan Reviewer
- Building Plans Examiner
- Design Professional

— OR —

B I do not maintain any of the above certifications. I hereby request to submit evidence to the Board to demonstrate that I possess sufficient building qualifications and experience to receive a license.

SECTION 2: OATH AND RELEASE FOR INDIVIDUALS

I solemnly swear or affirm that I am the person referred to in this application; that the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge; that the information provided and statements made on all applications continue to be accurate, complete and true to the best of my knowledge, except as otherwise reported on this application; and further, that if granted an inactive license renewal by the Home Builders Licensure Board, I shall abide by all laws relating to residential home builders and the rules adopted by the Board.

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided in this application.

Printed Name of Applicant

Signature of Applicant

Social Security Number of Applicant

Provide Last 4 Digits: XXX - XX - _____

(Disclosure mandatory under the Alabama Child Support Reform Act of 1997, Act 97-447, Ala. Code § 30-3-194 (1975) to be used for the purposes described therein.)