

# INDIVIDUAL NAME CHANGE FORM

(FOR USE BY INDIVIDUAL LICENSEES ONLY)

445 Herron Street / Montgomery, Alabama 36130-3605 / Telephone (334) 242-2230 / Facsimile (334) 263-1397

**Return completed, signed and notarized form with the attachments requested below to:**

Home Builders Licensure Board, 445 Herron Street, Montgomery, AL 36130-3605

## ATTACH THE FOLLOWING DOCUMENTS:

- **Legal documentation** showing your new name such as:  
 Marriage Certificate,  Divorce Decree, or  Legal Name Change Document,  
**and**
- **Current original** Home Builder Licensure Board Certificate and Card.

**SECTION 1:** Date: \_\_\_\_\_

File No.: \_\_\_\_\_ License No.: \_\_\_\_\_

**Individual's New Name** \_\_\_\_\_

Individual's Previous Name \_\_\_\_\_

(As shown on current Home Builders license)

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

## SECTION 2: OATH AND RELEASE INDIVIDUALS

I solemnly swear or affirm that I am the person referred to in this document; that the information provided and the statements made herein and on the attachments hereto are accurate, complete, and true to the best of my knowledge.

I hereby authorize any individual, company, or institution with whom I have been associated to release to the Home Builders Licensure Board all information and records as are necessary to verify or contradict the information provided herein..

\_\_\_\_\_  
Printed Name of Individual

\_\_\_\_\_  
Signature of Individual

County of \_\_\_\_\_ )

State of \_\_\_\_\_ )

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(Month) (Year)

(Notarial Seal)

Signature – Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_